



REGION I NEWS



401 Lee Street, NE, Suite 150 Decatur, AL 35601

NOVEMBER 2020

VISION OF ADMH: Promoting the health and well being of Alabamians with mental illness, developmental disabilities and substance use disorders.

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Words from the Director

A few reminders:

- ♦ Please submit **Weekly Screening Reports** for staff to Derek Greer.
- ♦ **Monitoring:** The Region 1 office staff are beginning to phase back in site visits. We appreciate your cooperation in this matter. All staff will wear the appropriate PPE supplies when conducting monitoring. Also, when monitoring please make sure to have updates to Transition to Compliance Plans.
- ♦ **Incidents:** Please remember all allegations of abuse, neglect, exploitation, and mistreatment will result in an investigation from the Regional Office. Please refer to the Community Incident Prevention and Management System guidelines located on the ADMH website.
- ♦ **Specialized staffing:** Please make sure you submit all the requested documentation for approval. Please contact Jeremy Scott Long and Warren Freeman in CSS team for assistance with BSP's. Please refer to the Behavioral Services Procedural Guidelines for content required for BSP's. This document is located on the ADMH website.

Thank you all for your commitment and service provided to the People We Serve.

Kimberly Kolyfield

Incident Prevention and Management

I know we are all busy and have a lot on our plates, but don't forget to report your incidents in a timely manner.

- ⇒ Report all abuse, neglect and mistreatment incidents **immediately** and complete your GER for the incident within 24 hours.
- ⇒ Report missing/elopement situations after the individual has been **missing for more than 30 minutes**. This GER should be completed within 24 hours.
- ⇒ COVID reports should be reported **as soon as the individual has been sent to be tested**. This GER will be a high if the individual tests positive and a medium if they test negative.
 - Please don't forget to follow up on these reports.
 - Document on the GER (in the comment section) when/if they are retested and what the results are. If their doctor prefers that they not be retested, but quarantined for 10 to 14 days, document this on the GER.

Note: If you are unsure whether or not something needs to be reported, **CALL ME ALABAMA!** Seriously, call me and we will discuss the incident and determine if it needs to be reported and how.

Ramona Emerson, Incident Manager
ramona.emerson@region1.mh.alabama.gov or 256-552-3702



Waiver and Waiting List Updates

Jordan Jones, Waiting List Coordinator

First, I want to say a big **THANK YOU** to all the Service Coordinators for being understanding and patient with me as I learn my new role as Waiting List Coordinator. I am working hard to ensure any notifications in ADIDIS are read the same day you send them. Please be sure to exhaust all resources and possible options when submitting documentation for eligibility. This makes it easier to make an eligibility determination and speeds up the process.

As of right now, there are still 27 individuals pending from the July waiting list pull waiting to receive services. Thank you all for working so hard to make sure the people in our Region receive the support and services they need.

Send all RFP requests to me at Jordan.Jones@region1.mh.alabama.gov. When you send a request, be sure to include a response deadline and what counties you would like it sent to. This helps me keep track of them.

Again, thank you for all your hard work! I believe in our Region and I know we are making a difference. Take care of yourselves and know that we are here to provide assistance in any way that we can. If you have any questions, please feel free to reach out to me at 256-552-3715.

Julie Agee, Waiver Coordinator

As we progress and move forward through the pandemic, the Regional Office has received many requests for changes in waiver services (particularly day services). Our office has strived to stay on top of these requests. I am recommending that SCs/Supervisors review the services authorized for each of their individuals; if there are discrepancies, please make our office aware so we can correct it.

I continue to experience some of the same issues with Redeterminations each month. The following are recommendations that may be helpful when completing them:

- ◇ If the individual receives specialized staffing and they do not have a current approval, please ensure you are reviewing and requesting documentation from the Provider to be submitted via the RFA process. Obtaining a current approval prior to redetermination helps the process go much smoother.
- ◇ SCs should exhaust all efforts to obtain signatures on required paperwork.
- ◇ Please ensure the Level of Day Habilitation authorized is correct and coincides with the correct ICAP score.
- ◇ Please enter the correct ICAP score on the Eligibility Assessment and make sure you update the date the ICAP was reviewed or completed.
- ◇ If responding to a NOTE in ADIDIS, please make sure you retag me in the NOTE. Otherwise, I have no knowledge you have responded to my inquiry.
- ◇ Please list and address all deficits on the Summary of Habilitation that are listed on the LOC.
- ◇ Check to make sure you enter the correct code on the POC for the correct waiver: UD=LAH, UC=ID

As always, I appreciate all your hard work and dedication to the individuals that we serve. This wouldn't work without you guys. I am always available if you have questions at 256-552-3701.

NURSES NOTES

ADMH website www.mh.alabama.gov

Go to Provider Portal tab to access **Nurse Delegation Program** with online classes, manuals, forms and other pertinent information.

All meetings will be held on ZOOM at this time.

Registering for training on **Relias website** is now required

<http://admh.academy.reliaslearning.com>

Scheduled MAS Trainings for 2020

November 18, 2020 and December 3, 2020

9:00 a.m.—5:00 p.m. including test \$20.00 with 6.5 CEs

Scheduled MAS Updates 2020

November 3, 2020

8:00 a.m.—2:30 p.m. \$20.00 with 5.8 CEs

Required pre-requisites and fees are listed on Relias

MATT Nurse Training—Contact Beverly Jackson

December 9, 2020 — December 10, 2020

Contact Beverly Jackson, MSN, NDP Coordinator

Beverly.Jackson@mh.alabama.gov

Fatal Five Fundamentals and Fatal Five Advance courses are offered on Relias at no charge

Monitoring for nursing services is also on Zoom at this time. You will be contacted by the Region One nurse who has your agency in their caseload to schedule monitoring.

Please note the revised Nursing Monitoring Form! Email the Region One nurses if you want a copy of the form, or have questions or concerns.

Contact Region One Nurses

Vickie Jackson, RN

Vickie.jackson@region1.mh.alabama.gov or 256-552-3722

Andria Wells, RN

Andria.wells@region1.mh.alabama.gov or 256-552-3713



Advocates Angle

Alabama Department of Mental Health Internal
Rights Protection and Advocacy Program

1-800-367-0955

Education

If you are school age, you have a right to receive a free and appropriate public education

Complain

If you feel your rights have been violated, you should notify staff or your advocate.

Rights Training

Advocates are available to conduct rights training for consumers and their families, as well as staff at your agency. To schedule a rights training, call the number above and request this service

REGION ONE ADVOCATES:

**Ann Clark
Michael Collins
Lynn Pottratz
Angela Southern**



**Sowing seeds of kindness and love
shall never get old. . .
For the rewards you reap will be
tenfold.**

**Always share a smile. . .for a smile is
truly worthwhile. . and a smile never
goes out of style.**

Author Unknown

Submitted by Ramona Emerson



Contact Us
STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
www.mh.alabama.gov

REGION I COMMUNITY SERVICES
401 Lee Street NE, Suite 150
Decatur, Alabama 35601
256-552-3720

[Kimberly.holyfield@region1.mh.
alabama.gov](mailto:Kimberly.holyfield@region1.mh.alabama.gov)



RECOGNITIONS of PEOPLE SERVED

Hello Region 1 Providers! As most of you know, RCS 1 has a tradition of celebrating the accomplishments of ADMH-DD waiver recipients during each Quarterly Regional Meeting. Although these meetings have been limited in 2020, we would like this effort to continue during future meetings. In the event that you are supporting a person or group of people who have made some accomplishments that you feel is worthy of recognition, we want to hear from you! Please forward a short summary of the person's achievements to suzanne.smith@region1.mh.alabama.gov for consideration of recognition during future Regional Meetings.

Past recipients of this award have made accomplishments in the following areas:

- 1) Independence
- 2) Career/Vocation;
- 3) Artistry/Music;
- 4) Service to Community
- and 5) Athletics.

We appreciate all of you who have previously nominated the people you serve for recognition and we appreciate everyone who has assisted these individuals in achieving their goals!

**Suzanne Smith
Day Programs and Supports Monitor**



From the Monitors

Region One Residential and Day Monitors want to express thanks to all our providers for working with us in completing Virtual Monitoring visits during COVID 19.

Also please remember to indicate any changes to your sites (closures, temporarily closed, under construction, individual moved, etc. on your monthly Census Report.

We appreciate all that you do!!

**Tiffany Halmontaller
Kanilla Key
Tesa Nurse
Lori Scruggs
Suzanne Smith**



The CSS TEAM

Provides

- ◆ Individualized training/ consultations
- ◆ Crisis aid arising from clients with co-morbid conditions
- ◆ Problem solving skills
- ◆ Behavior Support Plan (BSP) consultation
- ◆ Psychotropic Medication Plan consultation
- ◆ Coping skills group therapy
- ◆ Support

Warren Freeman

[warren.freeman@region1.mh.
alabama.gov](mailto:warren.freeman@region1.mh.alabama.gov)

Jeremy "Scott" Long

[Jeremy.long@region1.mh.
alabama.gov](mailto:Jeremy.long@region1.mh.alabama.gov)

Dr. Eliza Belle

eliza.belle@mh.alabama.gov



DID YOU KNOW?!

**People with disabilities
who receive Supplemental
Security Income and other
Social Security benefits will
soon see their payments
rise. The Social Security
Administration has said that
benefits will increase 1.3
percent in 2021.**

Submitted by Tesa Nurse

Farewell

**I am Retiring Nov. 1
Brenda Rewan**

